

**BIDDING DOCUMENT FOR THE SUPPLY AND DELIVERY OF BRAND NEW MOTOR VEHICLES: One (1) BRAND NEW TOYOTA FORTUNER GD-6; Four (04) TOYOTA HILUX TWIN CABS GD-L; One(01) 30Seater Minibus; Two(02) Single Cab; One (01) AMBULANCE**

**PROCUREMENT REFERENCE NO: MOK/11/2019**

**BIDDING DOCUMENT FOR THE SUPPLY AND DELIVERY OF BRAND NEW MOTOR VEHICLES**

**PROCUREMENT REFERENCE NO: MOK/11/2019**

---

# **Municipality of Kariba**



**STANDARD**

**BIDDING**

**DOCUMENT**

**for the**

**Procurement of Goods  
National Competitive Bidding**

---

**BIDDING DOCUMENT FOR THE SUPPLY AND DELIVERY OF BRAND NEW MOTOR VEHICLES: One (1) BRAND NEW TOYOTA FORTUNER GD-6; Four (04) TOYOTA HILUX TWIN CABS GD-L; One(01) 30Seater Minibus; Two(02) Single Cab; One (01) AMBULANCE**

**PROCUREMENT REFERENCE NO: MOK/11/2019**

**BIDDING DOCUMENT FOR THE SUPPLY AND DELIVERY OF BRAND NEW MOTOR VEHICLES: One (1) BRAND NEW TOYOTA FORTUNER GD-6; Four (04) TOYOTA HILUX TWIN CABS GD-L; One(01) 30 Seater Minibus; Two(02) Single Cab; One (01) AMBULANCE**

**PROCUREMENT REFERENCE NO: MOK/11/2019**

---



**MUNICIPALITY OF KARIBA INVITATION TO TENDER**

**NATIONAL COMPETITIVE BIDDING**

**CONTRACT NO. MOK/11/2019**

**SUPPLY AND DELIVERY OF:**

**One (1) BRAND NEW TOYOTA FORTUNER GD-6**

**Four (04) TOYOTA HILUX TWIN CABS GD-L**

**One (01) 30 SEATER MINIBUS**

**Two (02) SINGLE CAB**

**One (01) AMBULANCE**

Municipality of Kariba invites tenders from reliable and legally registered Companies for the supply and delivery of Motor Vehicles

Tender documents with specifications can be obtained from our Reception at Municipal Head Office, Old Administration Block Heights during office hours (08:00 to 17:00) as from **05 August, 2019**.

Complete bids in a sealed envelope clearly marked **“Notice: Contract No.**

**BIDDING DOCUMENT FOR THE SUPPLY AND DELIVERY OF BRAND NEW MOTOR VEHICLES: One (1) BRAND NEW TOYOTA FORTUNER GD-6; Four (04) TOYOTA HILUX TWIN CABS GD-L; One(01) 30Seater Minibus; Two(02) Single Cab; One (01) AMBULANCE**

**PROCUREMENT REFERENCE NO: MOK/11/2019**

**MOK/11/2019: SUPPLY & DELIVERY OF MOTOR VEHICLES and must be deposited in the TENDER box of the Municipality's Town Clerk Department, Reception, Old Administration Block Heights P.O Box 30, Kariba on or before 10:00 hours of the due date.**

Closing date: **29 August, 2019** at 10:00am. A non-refundable deposit of RTGS\$50.00 per lot is payable upon collection of bid documents.

No faxed, emailed or late tenders will be considered. Council is not obliged to accept the lowest bid, or any bid.

Queries relating to these documents may be addressed to the Procurement Officer at Tel No. +263 773597727 or email [procurement@karibamun.org.zw](mailto:procurement@karibamun.org.zw)

**Municipality of Kariba**  
Old Administration Block  
Heights  
Kariba  
Tel. 0261-2146189  
MOK/11/2019 Date: 05 August 2019

---

**BIDDING DOCUMENT FOR THE SUPPLY AND DELIVERY OF BRAND NEW MOTOR VEHICLES: One (1) BRAND NEW TOYOTA FORTUNER GD-6; Four (04) TOYOTA HILUX TWIN CABS GD-L; One(01) 30Seater Minibus; Two(02) Single Cab; One (01) AMBULANCE**

**PROCUREMENT REFERENCE NO: MOK/11/2019**

**BIDDING DOCUMENT FOR THE SUPPLY AND DELIVERY OF BRAND NEW MOTOR VEHICLES: One (1) BRAND NEW TOYOTA FORTUNER GD-6; Four (04) TOYOTA HILUX TWIN CABS GD-L; One(01) 30Seater Minibus; Two(02) Single Cab; One (01) AMBULANCE**

**PROCUREMENT REFERENCE NO: MOK/11/2019**

---

Standard Bidding Document for the Procurement of:  
**One (1) BRAND NEW TOYOTA FORTUNER GD-6**  
**Four (04) TOYOTA HILUX TWIN CABS GD-L**  
**One (01) 30SEATER MINIBUS**  
**Two (02) SINGLE CAB**  
**One (01) AMBULANCE**

**Procurement Reference No:** MOK/11/2019  
**Procuring Entity:** MUNICIPALITY OF KARIBA  
**Date of Issue:**

**BIDDING DOCUMENT FOR THE SUPPLY AND DELIVERY OF BRAND NEW MOTOR VEHICLES: One (1) BRAND NEW TOYOTA FORTUNER GD-6; Four (04) TOYOTA HILUX TWIN CABS GD-L; One(01) 30Seater Minibus; Two(02) Single Cab; One (01) AMBULANCE**

**PROCUREMENT REFERENCE NO: MOK/11/2019**

---

---

**BIDDING**

**PROCUREMENT**

---

---

## **Table of Contents**

**Part 1: Bidding Procedures**

**Part 2: Statement of Requirements**

**Part 3: Contract**

**BIDDING DOCUMENT FOR THE SUPPLY AND DELIVERY OF BRAND NEW MOTOR VEHICLES: One (1) BRAND NEW TOYOTA FORTUNER GD-6; Four (04) TOYOTA HILUX TWIN CABS GD-L; One(01) 30Seater Minibus; Two(02) Single Cab; One (01) AMBULANCE**

**PROCUREMENT REFERENCE NO: MOK/11/2019**

**PART 1: BIDDING PROCEDURES**

**References:**

References to the Act are to the Public Procurement and Disposal of Public Assets Act [Chapter22:23] and references to the Regulations are to the Public Procurement and Disposal of Public Assets (General) Regulations (Statutory Instrument No. 5 of 2018). The terms and requirements in the Act and Regulations govern the submission of Bids and should be read by all Bidders.

**Procurement Reference Number:**

**Preparation of Bids**

You are requested to bid for the supply of the goods specified in the Statement of Requirements below, by completing and returning the following documentation:

1. the Bid Submission Sheet in this Part;
2. the Statement of Requirements in Part 2;
3. a copy of every document necessary to demonstrate eligibility in terms of section 28 (1) of the Regulations;
4. Supplier Registration number showing that you are registered with the Procurement Regulatory Authority of Zimbabwe;
5. A bid security or bid securing declaration in the format specified in this Part;
6. A copy of [*valid tax clearance certificate, NSSA and valid VAT*]

You are also required to pay the administration fee of **US\$100.00 or Interbank rate of the day** payable by bidders for bids subject to prior review by the Special Procurement Oversight Committee in terms of section 54 of the Act and as set out in Part IV of the Fifth Schedule to the Regulations. ***These fees should be paid to the Procurement Regulatory Authority of Zimbabwe, Bank details are obtainable from their offices.***

You are advised to carefully read the complete Bidding Document, as well as the General Conditions of Contract which are available on the Authority's website, before preparing your Bid. Part 3: Contract is provided not for completion at this stage but to enable Bidders to note the Contract terms they will enter into if their Bid is successful.

The standard forms in this document may be retyped for completion but the Bidder is responsible for their accurate reproduction. All pages of the Bid must be clearly marked with the Procurement Reference Number above and the Bidder's name and any reference number.

**Lots and Packages**

The requirement may be divided into lots and packages, if indicated in Part 2, Statement of Requirements. [*Bidders to quote separate prices for one or more lots.*]

**Number of bids allowed**

No Bidder may submit more than one bid, either individually or as a joint venture partner in another Bid, except as a subcontractor. Where the procurement is divided into lots and packages, only one Bid can be submitted. A conflict of interest will be deemed to arise if bids are received from more than one Bidder owned, directly or indirectly, by the same person.

**BIDDING DOCUMENT FOR THE SUPPLY AND DELIVERY OF BRAND NEW MOTOR VEHICLES: One (1) BRAND NEW TOYOTA FORTUNER GD-6; Four (04) TOYOTA HILUX TWIN CABS GD-L; One(01) 30Seater Minibus; Two(02) Single Cab; One (01) AMBULANCE**

**PROCUREMENT REFERENCE NO: MOK/11/2019**

**Clarification**

Clarification of the bidding document may be requested in writing by any Bidder before *[19August 2019]* and should be sent to *[Procurement Officer Municipality of Kariba, Old Administration Block Heights, Kariba]*.

**Pre-bid meeting** [ ].

**Validity of Bids**

The minimum period for which the Bidder's bid must remain valid is *[60 days]* from the deadline for the submission of bids.

**Submission of Bids**

Bids must be submitted in writing in a sealed envelope to the address below, no later than the date and time of the deadline below. It is the Bidder's responsibility to ensure that they receive a receipt confirming submission of their bid that has correct details of the Bidder and the number of the Bid.

The Bidder must mark the envelope with the Bidder's name and address and the Procurement Reference Number.

*[The Bidder shall prepare one original of the documents comprising the Bid as described in ITB Clause 11 and clearly mark it "ORIGINAL." In addition, the Bidder shall submit copies of the Bid, in the number specified in the BDS, which must be clearly marked "COPY." In the event of any discrepancy between the original and the copies, the original will prevail].*

Late bids will be rejected. The Procuring Entity reserves the right to extend the bid submission deadline but will notify all potential bidders who have collected the bidding documents of the amended bid submission deadline.

Date of deadline: *[29 August 2019]*

Deadline Time:  
**[1000hrs]**

Submission address: *[ Municipality of Kariba, Old Administration Block Heights, Kariba]*

Means of acceptance: *[Bidder shall place copies of sealed bids in a marked bid box]*

**Bid opening**

Bidders and their representatives may witness the opening of bids, which will take place at the submission address immediately following the deadline.

**Withdrawal, amendment or modification of Bids**

A Bidder may withdraw, substitute, or modify its Bid after it has been submitted by sending a written notice, duly signed by an authorized representative. However, no Bid may be withdrawn, substituted, or modified in the interval between the deadline for submission of Bids and the expiration of the period of Bid validity specified by the Bidder or any extension of that period.

**Delivery Requirements**

The delivery period required (from the date of contract signing) and the final destination for delivery are as indicated in the Delivery Schedule in Part 2.

**BIDDING DOCUMENT FOR THE SUPPLY AND DELIVERY OF BRAND NEW MOTOR VEHICLES: One (1) BRAND NEW TOYOTA FORTUNER GD-6; Four (04) TOYOTA HILUX TWIN CABS GD-L; One(01) 30Seater Minibus; Two(02) Single Cab; One (01) AMBULANCE**

**PROCUREMENT REFERENCE NO: MOK/11/2019**

**Safe Disposal**

[ ]

**Bid Prices and Discounts**

The prices and discounts quoted by the Bidder in the Bid Submission Form and in the Price Schedules must conform to the requirements specified below.

Prices must be quoted as specified in the Price Schedule included in Part 2 Statement of Requirements. In quoting prices, the Bidder is free to use transportation through carriers registered in any eligible country and similarly may obtain insurance services from any eligible country. Prices quoted must include the following costs and components: (a) For Goods

- (i) the price of the Goods and the cost of delivery to the final destination, including the relevant **INCOTERM**, as stated in the Delivery Schedule;
  - (ii) the custom duties to be paid on the Goods on entry in Zimbabwe, if not already included;
  - (iii) Any other applicable import taxes;
  - (iv) any sales and other taxes due within Zimbabwe which will be payable on the Goods, if not already included;
  - (v) any rebate or mark-up of the local agent or representative.
- (b) for Related Services, (other than inland transportation and other services required to convey the Goods to their final destination), whenever such Related Services are specified in the Schedule of Requirements:

the price of each item comprising the Related Services (inclusive of any applicable taxes).

**Evaluation of Bids**

Bids will be evaluated using the following methodology:

1. Preliminary examination to confirm that all documents required have been provided, to confirm the eligibility of Bidders in terms of section 28 (1) of the Regulations and to confirm that the Bid is administratively compliant in terms of section 28 (2) of the Regulations.
2. Technical evaluation to determine substantial responsiveness to the specifications in the Statement of Requirements;
3. Financial evaluation and comparison to determine the evaluated price of bids and to determine the lowest evaluated bid.

Bids failing any stage will be eliminated and not considered in subsequent stages.

**Evaluation criteria**

The Procuring Entity's evaluation of a Bid will take into account, in addition to the Bid Price, the following criteria and methodologies.

- (a) **Delivery schedule:** The specified Goods are required to be delivered by the date indicated in the Delivery Schedule in Part 2. Bids offering delivery after the date shall be treated as nonresponsive.



**BIDDING DOCUMENT FOR THE SUPPLY AND DELIVERY OF BRAND NEW MOTOR VEHICLES: One (1) BRAND NEW TOYOTA FORTUNER GD-6; Four (04) TOYOTA HILUX TWIN CABS GD-L; One(01) 30Seater Minibus; Two(02) Single Cab; One (01) AMBULANCE**

**PROCUREMENT REFERENCE NO: MOK/11/2019**

- (b) **Deviation in payment schedule:** The payment schedule is stated in the Special Conditions of Contract (SCC) in Part 3. A Bidder may propose a deviation from the schedule and if the deviation is considered acceptable to the Procuring Entity, the Bid will be evaluated by calculating interest earned for any earlier payments involved in the terms outlined in the Bid as compared with those stipulated in the SCC, at the rate of interest indicated by the Reserve Bank of Zimbabwe on the closing date for submission of bids.

**Eligibility and Qualification Criteria**

Bidders are required to meet the criteria in section 28 of the Act to be eligible to participate in public procurement and to be qualified for the proposed contract. They must therefore provide any available documentation and certify their eligibility in the Bid Submission Sheet. To be eligible, Bidders must:

1. have the legal capacity to enter into a contract;
2. not be insolvent, in receivership, bankrupt or being wound up, not have had business activities suspended and not be the subject of legal proceedings for any of these circumstances;
3. have fulfilled their obligations to pay taxes and social security contributions in Zimbabwe;
4. not have a conflict of interest in relation to this procurement requirement;
5. not be debarred from participation in public procurement under section 72 (6) of the Act and section 74(1) (c), (d) or (e) of the Regulations or declared ineligible under section 99 of the Act;
6. have the nationality of an eligible country as specified in the Special Conditions of Contract; and
7. have been registered with the Authority as a Supplier and have paid the applicable Supplier Registration Fee set out in Part III of the Fifth Schedule to the Regulations.

Participation in this bidding procedure is open to [*Zimbabwean Bidders*].

**Origin of Goods**

All goods and related services must have as their country of origin an eligible country, as specified in the Special Conditions of Contract.

**Technical Criteria**

The Technical Specifications Sheet details the minimum specification of the goods required. The goods offered must meet this specification, but no credit will be given for exceeding the specification.

**Currency**

Bids should be priced in **RTGS Dollars**. The currency of evaluation will be RTGS Dollars. Bids in other currencies will be converted to this currency for evaluation purposes only, using the exchange rates published by the Reserve Bank of Zimbabwe on the date of the submission deadline, see <http://www.rbz.co.zw/>.

**Award of Contract**

The lowest evaluated bid, after application of any additional evaluation criteria, including any margin of preference, which is substantially responsive to the requirements of this bidding document will be recommended for award of contract. The proposed award of contract will be by issue of a Notification of Contract Award in terms of section 55 of the Act which will be effective until signature of the contract documents in accordance with Part 3: Contract. Unsuccessful Bidders will receive the Notification of Contract Award and, if they consider they have suffered prejudice from the process, they may within 14 days of receiving this Notification, submit to the Procuring Entity a Challenge in terms of section 73 of the Act, subject to payment of the applicable fee set out in section 44 of and the Third Schedule to the Regulations.

**BIDDING DOCUMENT FOR THE SUPPLY AND DELIVERY OF BRAND NEW MOTOR VEHICLES: One (1) BRAND NEW TOYOTA FORTUNER GD-6; Four (04) TOYOTA HILUX TWIN CABS GD-L; One(01) 30Seater Minibus; Two(02) Single Cab; One (01) AMBULANCE**

**PROCUREMENT REFERENCE NO: MOK/11/2019**

**Right to Reject**

The Procuring Entity reserves the right to accept or reject any Bids or to cancel the procurement process and reject all Bids at any time prior to contract award.

**Corrupt Practices**

The Government of Zimbabwe requires that Procuring Entities, as well as Bidders and Contractors, observe the highest standard of ethics during the procurement and execution of contracts. In pursuit of this policy:

1. the Procuring Entity will reject a recommendation for award if it determines that the Bidder recommended for award has, directly or through an agent, engaged in corrupt, fraudulent, collusive or coercive practices in competing for the Contract or been declared ineligible to be awarded a procurement contract under section 99 of the Act;
2. the Authority may under section 72 (6) of the Act impose the sanctions under section 74 (1) of the Regulations; and
3. any conflict of interest on the part of the Bidder must be declared.

**BIDDING DOCUMENT FOR THE SUPPLY AND DELIVERY OF BRAND NEW MOTOR VEHICLES: One (1) BRAND NEW TOYOTA FORTUNER GD-6; Four (04) TOYOTA HILUX TWIN CABS GD-L; One(01) 30Seater Minibus; Two(02) Single Cab; One (01) AMBULANCE**

**PROCUREMENT REFERENCE NO: MOK/11/2019**

## **Bid Submission Sheet**

*{Note to Bidders: Complete this form with all the requested details and submit it as the first page of your Bid. Attach the completed Statement of Requirements and any other documents requested in Part 1. Ensure that your Bid is authorised in the signature block below. A signature and authorisation on this form will confirm that the terms and conditions of this Bid prevail over any attachments. If your Bid is not authorised, it may be rejected. If the Bidder is a Joint Venture (JV), the Bid must be signed by an authorized representative of the JV on behalf of the JV, and so as to be legally binding on all the members as evidenced by a power of attorney signed by their legally authorized representatives.*

*Bidders must mark as “CONFIDENTIAL” information in their Bids which is confidential to their business. This may include proprietary information, trade secrets or commercial or financially sensitive information}.*

Procurement Reference Number:

Subject of Procurement:

Name of Bidder:

Bidder's Reference Number:

Date of Bid:

We offer to supply the items listed in the attached Statement of Requirements, at the prices indicated on the attached Price Schedule and in accordance with the terms and conditions stated in your Bidding Document referenced above.

We confirm that we meet the eligibility criteria specified in Part 1: Procedures of Bidding.

We declare that we are not debarred from bidding and that the documents we submit are true and correct.

The validity period of our bid is {        days} from the date of submission.

We confirm that the prices quoted in the attached Price Schedule are fixed and firm for the duration of the validity period and will not be subject to revision, variation or adjustment. **Bid Authorised by:**

<b>Signature</b> .....	<b>Name:</b> .....
<b>Position:</b> .....	<b>Date:</b> .....(DD/MM/YY)
<b>Authorised for and on behalf of:</b>	
<b>Company</b> .....	
<b>Address:</b> .....	
.....	



**BIDDING DOCUMENT FOR THE SUPPLY AND DELIVERY OF BRAND NEW MOTOR VEHICLES: One (1) BRAND NEW TOYOTA FORTUNER GD-6; Four (04) TOYOTA HILUX TWIN CABS GD-L; One(01) 30Seater Minibus; Two(02) Single Cab; One (01) AMBULANCE**

**PROCUREMENT REFERENCE NO: MOK/11/2019**

The price to be quoted in the Price Schedule must be the total price of the bid, excluding any discounts offered.

## Delivery Schedule

Name of Bidder:

Bidder's Reference Number:

*{Note to Bidders: If the delivery period offered, or any other details, differ from the requirements below, this should be stated in your tender}.*

Item No	Description of Goods	Quantity	Physical Unit	Delivery Date Required by Procuring Entity and applicable INCOTERM	Bidder's offered Delivery period
					<i>{to be provided by the Bidder}</i>
<b>LOT 1</b>	TOYOTA FORTUNER GD-6	One	Each	60 days	
	TOYOTA HILUX TWIN CAB	04	Each	60days	
<b>LOT 2</b>	26 Seater Minibus	One	Each	60days	
<b>LOT 3</b>	Single Cab Trucks	02	Each	60days	
<b>LOT 4</b>	Ambulance	One	Each	60days	
6					
7					
8					
9					

The delivery period required is measured from the date of the signing of the Contract between the Procuring Entity and the Bidder.

**BIDDING DOCUMENT FOR THE SUPPLY AND DELIVERY OF BRAND NEW MOTOR VEHICLES: One (1) BRAND NEW TOYOTA FORTUNER GD-6; Four (04) TOYOTA HILUX TWIN CABS GD-L; One(01) 30Seater Minibus; Two(02) Single Cab; One (01) AMBULANCE**

**PROCUREMENT REFERENCE NO: MOK/11/2019**

The Project Site for delivery of the goods is *[Municipal Offices, Old Administration Block Heights the* final destination: **Kariba]**

## **Technical Specification and Compliance Sheet**

Name of Bidder:

Bidder's Reference Number:

*The Goods and Related Services must comply with following Technical Specifications and Standards:*

*[Columns a and b are completed by the Procuring Entity. Column c must be completed by the Bidder to indicate the full specification of the items offered and their compliance with the specification required (in Column b)]*

<b>a</b>	<b>b</b>	<b>c</b>
<b>Item No</b>	<b>Item description and full technical Specification required (including applicable standards)</b>	<b>{Confirm full specification of items offered by Bidder <u>and</u> compliance of items to detail in column b}</b>
Lot 1	Vehicle Make: Toyota	
	Model: Fortuner	
	Engine: 2.4litres GD-6 turbo diesel	
	Engine Capacity: 2393cc	
	Cylinder Layout: Inline	
	Number of Cylinders: Four (4)	
	Turbocharger: Standard	
	Transmission: Manual/Automatic 4x4	
	Fuel Type: Diesel	
	Fuel Tank: 80 litres	
	Power Maximum Detail: 110Kw	

**BIDDING DOCUMENT FOR THE SUPPLY AND DELIVERY OF BRAND NEW MOTOR VEHICLES: One (1) BRAND NEW TOYOTA FORTUNER GD-6; Four (04) TOYOTA HILUX TWIN CABS GD-L; One(01) 30Seater Minibus; Two(02) Single Cab; One (01) AMBULANCE**

**PROCUREMENT REFERENCE NO: MOK/11/2019**

	Power Peak revs: 3400r/min	
	Torque Maximum: 400Nm	
	Body Type: SUV	
	CD Player: Standard	
	Electric Windows: Standard	

	Leather Upholstery: Standard	
	On-board Computer /Multifunction Display: Standard	
	Folding Rear Seat: Standard	
	Seats: Seven (7)	
	Split Rear Seat: Standard	
	Air Conditioning: Standard	
	Electric-adjust mirror: Standard	
	Multifunctioning Steering Wheel Controls: Standard	
	Power Steering: Standard	
	Cruise Control: Standard	
	Bluetooth connectivity: Standard	
	Auxilliary input jack: Standard	
	USB Port: Standard	

**BIDDING DOCUMENT FOR THE SUPPLY AND DELIVERY OF BRAND NEW MOTOR VEHICLES: One (1) BRAND NEW TOYOTA FORTUNER GD-6; Four (04) TOYOTA HILUX TWIN CABS GD-L; One(01) 30Seater Minibus; Two(02) Single Cab; One (01) AMBULANCE**

**PROCUREMENT REFERENCE NO: MOK/11/2019**

	Alloy Wheels/Rims: Standard	
	Front and Rear Tyres: 265/65/17	
	Airbag: Standard	
	ABS: Standard	
	Electronic Brake Distribution (EBD): Standard	
	Brake Assist ( BAS/EBA): Standard	
	Emergency Brake Hazards Lights: Yes	
	Front Fog Lamps /Lights: Standard	
	Stability Control: Standard	
	Track Control: Standard	
	High Level 3rd Brake Light: Standard	
	Remote Control Locking: Standard	
	Hill-Start Assist/Holder: Standard	
	Number of Doors: Five (5)	
	Rear Spoiler: Standard	
	Service Interval: 10,000 km	
	Warranty Period: 100,000 km / 3 years (whichever comes first)	
	Availability of Service and Backup Support: Yes	



**BIDDING DOCUMENT FOR THE SUPPLY AND DELIVERY OF BRAND NEW MOTOR VEHICLES: One (1) BRAND NEW TOYOTA FORTUNER GD-6; Four (04) TOYOTA HILUX TWIN CABS GD-L; One(01) 30Seater Minibus; Two(02) Single Cab; One (01) AMBULANCE**

**PROCUREMENT REFERENCE NO: MOK/11/2019**

	Colour: Grey Metallic/Silky Gold	
	Bull bar	
	Tow Hitch	
	Vehicle Make: Toyota	
	Model: D4D	
	Engine: 2.5 litres turbo diesel	
	Engine Capacity: cc	
	Cylinder Layout:	
	Number of Cylinders:	
	Turbocharger: Standard	
	Transmission: Manual/Automatic 4x4	
	Fuel Type: Diesel	
	Fuel Tank: 80litres	
	Power Maximum Detail: 110Kw	
	Power Peak revs: 3400r/min	
	Torque Maximum: 400Nm	
	Body Type: Double Cab	
	CD Player: Standard	

**BIDDING DOCUMENT FOR THE SUPPLY AND DELIVERY OF BRAND NEW MOTOR VEHICLES: One (1) BRAND NEW TOYOTA FORTUNER GD-6; Four (04) TOYOTA HILUX TWIN CABS GD-L; One(01) 30Seater Minibus; Two(02) Single Cab; One (01) AMBULANCE**

**PROCUREMENT REFERENCE NO: MOK/11/2019**

	Electric Windows: Standard	
	Leather Upholstery: Standard	
	On-board Computer /Multifunction Display: Standard	
	Bull bar	
	Tow Hitch	
	Split Rear Seat: Standard	
	Air Conditioning: Standard	
	Electric-adjust mirror: Standard	
	Multifunctioning Steering Wheel Controls: Standard	
	Power Steering: Standard	
	Cruise Control: Standard	
	Bluetooth connectivity: Standard	
	Auxilliary input jack: Standard	
	USB Port: Standard	
	Alloy Wheels/Rims: Standard	
	Front and Rear Tyres: 265/65/17	
	Airbag: Standard	
	ABS: Standard	

**BIDDING DOCUMENT FOR THE SUPPLY AND DELIVERY OF BRAND NEW MOTOR VEHICLES: One (1) BRAND NEW TOYOTA FORTUNER GD-6; Four (04) TOYOTA HILUX TWIN CABS GD-L; One(01) 30Seater Minibus; Two(02) Single Cab; One (01) AMBULANCE**

**PROCUREMENT REFERENCE NO: MOK/11/2019**

	Electronic Brake Distribution (EBD): Standard	
	Brake Assist ( BAS/EBA): Standard	
	Emergency Brake Hazards Lights: Yes	
	Front Fog Lamps /Lights: Standard	
	Stability Control: Standard	
	Track Control: Standard	
	High Level 3rd Brake Light: Standard	
	Remote Control Locking: Standard	
	Hill-Start Assist/Holder: Standard	
	Number of Doors: Four	
	Rear Spoiler: Standard	
	Service Interval: 10,000 km	
	Warranty Period: 100,000 km / 3 years(whichever comes first)	
	Availability of Service and Backup Support: Yes	
	Colour: Pale White/Silver Grey/Metallic black	
	Tinted: Yes	
Lot 2	30 Seater Minibus	
	Engine capacity: 4.164cc	

**BIDDING DOCUMENT FOR THE SUPPLY AND DELIVERY OF BRAND NEW MOTOR VEHICLES: One (1) BRAND NEW TOYOTA FORTUNER GD-6; Four (04) TOYOTA HILUX TWIN CABS GD-L; One(01) 30Seater Minibus; Two(02) Single Cab; One (01) AMBULANCE**

**PROCUREMENT REFERENCE NO: MOK/11/2019**

	Engine:4.2litre	
	Transmission:Manual	
	Cylinder Layout: Inline	
	Number of Cylinders: 6 cylinders	
	FORWARD GEARS : 5	
	TOQUE: 29kg/m@2000rpm	
	POWER: 135Hp@4000rpm	
	SERVICE BRAKES FRONT: DISCS	
	SERVICE BRAKES REAR: SHOES	
	TOP SPEED FORWARD:	
	TURNING RADIUS:	
	HYDRAULIC PUMP TYPE: POWER STEERING	
	AIR CONDITIONER: YES	
	TYRE SIZES : 700R16- 12PR	
	AUDIO SYSTEM: AM/FM RADIO 4 SPEAKERS	
	PASSENGERS DOOR: AUTO FOLDING CENTRE DOOR WITH BUZZER	
	ACCESSORIES: HIGH MOUNT STOP LAMP, FRONT SEAT BELTS AND FIRE EXTINGUISHER	

**BIDDING DOCUMENT FOR THE SUPPLY AND DELIVERY OF BRAND NEW MOTOR VEHICLES: One (1) BRAND NEW TOYOTA FORTUNER GD-6; Four (04) TOYOTA HILUX TWIN CABS GD-L; One(01) 30Seater Minibus; Two(02) Single Cab; One (01) AMBULANCE**

**PROCUREMENT REFERENCE NO: MOK/11/2019**

<b>Lot 3</b>	Single Cab Trucks	
	Transmission: Manual	
	Fuel:Diesel	
	Power Output:84KW @5600rpm	
	Torque Maximum:205Nm@3600rpm	
	Engine Capacity:2488cc	
	Power steering:Yes	
	Engine Size:2.5litres	
	Number of Cylinders:04	
	Fuel Tank Capacity:75Litres	
	Central Locking system:Yes	
	Airbag:standard	
	Air Conditioner: Yes	
	Electronic window winders:Yes	
<b>Lot 4</b>	<b>Vehicle Type: Ambulance</b>	
	<b>Fuel Used: Diesel</b>	
	<b>Power Output:75KW@3600rpm</b>	
	<b>Torque Maximum: 260NM 2400rpm</b>	

**BIDDING DOCUMENT FOR THE SUPPLY AND DELIVERY OF BRAND NEW MOTOR VEHICLES: One (1) BRAND NEW TOYOTA FORTUNER GD-6; Four (04) TOYOTA HILUX TWIN CABS GD-L; One(01) 30Seater Minibus; Two(02) Single Cab; One (01) AMBULANCE**

**PROCUREMENT REFERENCE NO: MOK/11/2019**

	<b>Transmission: Manual</b>	
	<b>Power Steering</b>	
	<b>Engine Capacity:2494cc</b>	
	<b>Engine:2.5litre</b>	
	<b>Cylinder Number:04</b>	
	<b>Fuel Tank Capacity:70litres</b>	
	<b>Fuel Consumption Rate:9.9</b>	
	<b>Tyre Size: 195R15</b>	
	<b>LIFE SUPPORT</b>	
	<b>Oxygen Tanks</b>	
	<b>Airway Management Kit</b>	
	<b>Long Spine Board with headboards, spider harness, cervical color</b>	
	<b>Automated Electro Device</b>	
	<b>Entonox Tank</b>	
	<b>Scoop, stretcher and harnesses</b>	
	<b>Prosplints (set)</b>	
	<b>Traction Splints(Adults</b>	
	<b>Jump Bags,(Fully Equipped)</b>	

**BIDDING DOCUMENT FOR THE SUPPLY AND DELIVERY OF BRAND NEW MOTOR VEHICLES: One (1) BRAND NEW TOYOTA FORTUNER GD-6; Four (04) TOYOTA HILUX TWIN CABS GD-L; One(01) 30Seater Minibus; Two(02) Single Cab; One (01) AMBULANCE**

**PROCUREMENT REFERENCE NO: MOK/11/2019**

	<b>Suction Machines Unit</b>	
	<b>KED (Kendrick Extrication Device)</b>	
	<b>Self-Loading Stretcher</b>	
	<b>Equipment Bin</b>	
	<b>Delivery Packs</b>	
	<b>Oxygen giving sets</b>	
	<b>Nebulizers</b>	
	<b>Oxygen Gauges</b>	
	<b>Radio Communication System</b>	
	<b>Water Proof Floors</b>	
	<b>Cabin Power Sockets</b>	
	<b>Colour: White</b>	

The detailed technical evaluation will examine the technical specification of the items offered in column c and determine whether this meets the minimum specification in column b. Bidders must complete column c or their tender will be rejected. **Bidders are required to include technical literature to positively support the details provided in column c.**

**Declaration by the Accounting Officer**

I declare that the procurement is based on neutral and fair technical requirements and bidder qualifications.

*[Accounting Officer]*

*[Designation]*

*Name: Richard Kamhoti*

*Town Clerk*

*Signature: .....*

**BIDDING DOCUMENT FOR THE SUPPLY AND DELIVERY OF BRAND NEW MOTOR VEHICLES: One (1) BRAND NEW TOYOTA FORTUNER GD-6; Four (04) TOYOTA HILUX TWIN CABS GD-L; One(01) 30Seater Minibus; Two(02) Single Cab; One (01) AMBULANCE**

**PROCUREMENT REFERENCE NO: MOK/11/2019**

**Bid-Securing Declaration**

*{The Bidder must fill in this Form in accordance with the instructions indicated, where it has been stated in the Bidding Procedures that a Bid-Securing Declaration is a requirement of bidding}.*

Procurement Reference number:

Date: .....[date (in day, month and year format)]

Bidder's Reference Number:

To: {full name of Procuring Entity}

We, the undersigned, declare that:

We understand that, according to the terms and conditions of your bidding documents, bids must be supported by a Bid-Securing Declaration.

We accept that we may be debarred from bidding for any contract with a Procuring Entity in Zimbabwe for a period of time to be determined by the Authority, if we are in breach of our obligation(s) under the bidding conditions, because:

- (a) we have withdrawn our Bid during the period of Bid validity; or
- (b) having been notified of the acceptance of our Bid by the Procuring Entity during the period of bid validity, we fail or refuse to execute the Contract.

We understand this Bid Securing Declaration will expire if we are not the successful Bidder, either when we receive your notification to us of the name of the successful Bidder, or twenty-eight days after the expiration of our Bid, whichever is the earlier.



**BIDDING DOCUMENT FOR THE SUPPLY AND DELIVERY OF BRAND NEW MOTOR VEHICLES: One (1) BRAND NEW TOYOTA FORTUNER GD-6; Four (04) TOYOTA HILUX TWIN CABS GD-L; One(01) 30Seater Minibus; Two(02) Single Cab; One (01) AMBULANCE**

**PROCUREMENT REFERENCE NO: MOK/11/2019**

<b>Signed</b> .....	<b>Name:</b> .....
.....	
<b>In capacity of:</b> .....	<b>Date:</b> .....(DD/MM/YY) <b>Duly authorised</b>
<b>for and on behalf of:</b>	
<b>Company</b> .....	
<b>Address:</b> .....	
.....	
<b>Corporate Seal (where appropriate)</b>	

*{Note: In case of a Joint Venture, the Bid Securing Declaration must be in the name of all the partners to the Joint Venture that submits the Bid.}*

**BIDDING DOCUMENT FOR THE SUPPLY AND DELIVERY OF BRAND NEW MOTOR VEHICLES: One (1) BRAND NEW TOYOTA FORTUNER GD-6; Four (04) TOYOTA HILUX TWIN CABS GD-L; One(01) 26Seater Minibus; Two(02) Single Cab; One (01) AMBULANCE**

**PROCUREMENT REFERENCE NO: MOK/11/2019**

## **PART 3 CONTRACT**

**BIDDING DOCUMENT FOR THE SUPPLY AND DELIVERY OF BRAND NEW MOTOR VEHICLES: One (1) BRAND NEW TOYOTA FORTUNER GD-6; Four (04) TOYOTA HILUX TWIN CABS GD-L; One(01) 26Seater Minibus; Two(02) Single Cab; One (01) AMBULANCE**

**PROCUREMENT REFERENCE NO: MOK/11/2019**

## **Contract Agreement**

**Procurement Reference:**

THIS CONTRACT AGREEMENT is made the *[date.....]* day of *[month.....]*, *[ year.....]*.

BETWEEN

- (1) *[MUNICIPALITY Of Kariba], a [Local Authority of Zimbabwe] and having its principal place of business at [Box 30, Old Administration Block Heights Kariba , Zimbabwe] (hereinafter called “the Procuring Entity”), and*
- (2) *[Bidder’s name..... ], a corporation incorporated under the laws of [ country of Bidder..... ] and having its principal place of business at [ ..... ] (hereinafter called “the Contractor”).*

**WHEREAS** the Procuring Entity invited Bids for certain Goods and ancillary services, viz., *[ and has accepted a Bid by the Contractor for the supply of those Goods and Services in the sum of [ ..... in words RTGS\$...... ] (hereinafter called “the Contract Price”).*

**NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:**

1. In this Agreement words and expressions shall have the same meanings as are assigned to them in the General and Special Conditions of Contract referred to below.
2. The following documents shall constitute the Contract between the Procuring Entity and the Contractor, and each shall be read and construed as an integral part of the Contract:
  - (a) This Contract Agreement;
  - (b) Special Conditions of Contract;
  - (c) General Conditions of Contract;
  - (d) Technical Requirements (including Schedule of Requirements and Technical Specifications);
  - (e) The Contractor’s Bid, original Price Schedules and Delivery Schedule;
  - (f) The Procuring Entity’s Notification of Contract Award; (g) *[Add here any other document(s)].*

**BIDDING DOCUMENT FOR THE SUPPLY AND DELIVERY OF BRAND NEW MOTOR VEHICLES: One (1) BRAND NEW TOYOTA FORTUNER GD-6; Four (04) TOYOTA HILUX TWIN CABS GD-L; One(01) 26Seater Minibus; Two(02) Single Cab; One (01) AMBULANCE**

**PROCUREMENT REFERENCE NO: MOK/11/2019**

3. This Contract Agreement shall prevail over all other Contract Documents. In the event of any discrepancy or inconsistency within the Contract Documents, then the documents shall prevail in the order listed above.
4. In consideration of the payments to be made by the Procuring Entity to the Contractor as mentioned below, the Contractor hereby agrees with the Procuring Entity to provide the Goods and Services and to remedy any defects in them in conformity with the Contract.
5. The Procuring Entity hereby agrees to pay the Contractor in consideration of the provision of the Goods and Services and the remedying of any defects in them, the Contract Price or such other sum as may become payable under the Contract at the times and in the manner prescribed by the Contract.

**IN WITNESS** whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of Zimbabwe on the day, month and year indicated above. **For and on behalf of the Procuring Entity**

Signed: .....
Name:
In the capacity of: <i>[Title or other appropriate designation]</i>

**For and on behalf of the Contractor**

Signed: .....
Name:
In the capacity of: <i>[Title or other appropriate designation]</i>

**General Conditions of Contract**

Any resulting contract is subject to the Zimbabwe General Conditions of Contract (GCC) for the Procurement of Goods (copy available on request) except where modified by the Special Conditions below.

**Special Conditions of Contract**

Procurement Reference Number: .....

**BIDDING DOCUMENT FOR THE SUPPLY AND DELIVERY OF BRAND NEW MOTOR VEHICLES: One (1) BRAND NEW TOYOTA FORTUNER GD-6; Four (04) TOYOTA HILUX TWIN CABS GD-L; One(01) 26Seater Minibus; Two(02) Single Cab; One (01) AMBULANCE**

**PROCUREMENT REFERENCE NO: MOK/11/2019**

The clause numbers given in the first column correspond with the relevant clause number of the General Conditions of Contract.

GCC reference	Special Conditions
GCC 7.5	<b>Eligible Countries:</b> All countries are eligible, except for <i>[Zimbabwe]</i> .
GCC 8.1	<p><b>Notices:</b> Any notice shall be sent to the following addresses:</p> <p>For the Procuring Entity, the address shall be as given in the Contract document and the contact shall be</p> <p><i>[Attention: The Procurement Management Unit].</i></p> <p><i>Municipality of Kariba</i></p> <p><i>P.O. Box 30</i></p> <p><i>Kariba</i></p> <p><i>Telephone: +263773597727</i></p> <p><i>Email address: procurement@karibamun.org.zw</i></p> <p>For the Contractor, the address shall be as given in the Bid and the contact shall be <i>{state name of contact}</i></p>
GCC reference	Special Conditions
GCC 21.2	<p><b>Sample provision - For Goods from within Zimbabwe</b></p> <p>Upon or before delivery of the Goods, the Contractor shall notify the Procuring Entity in writing and deliver the following documents to the Procuring Entity:</p> <ul style="list-style-type: none"> <li>(i) one original and two copies of the Contractor's invoice, showing the Procuring Entity, the Contract number, Goods' description, quantity, unit price, and total amount. Invoices must be signed in original;</li> <li>(ii) two copies of delivery note, road consignment note, truck or air waybill, or multimodal transport document showing Procuring Entity as the consignee and delivery through to final destination as stated in the Contract;</li> <li>(iii) copy of the Insurance Certificate, showing the Procuring Entity as the beneficiary;</li> </ul>

**BIDDING DOCUMENT FOR THE SUPPLY AND DELIVERY OF BRAND NEW MOTOR VEHICLES: One (1) BRAND NEW TOYOTA FORTUNER GD-6; Four (04) TOYOTA HILUX TWIN CABS GD-L; One(01) 26Seater Minibus; Two(02) Single Cab; One (01) AMBULANCE**

**PROCUREMENT REFERENCE NO: MOK/11/2019**

GCC 22.1	<b>Insurance:</b> The Goods shall be delivered and inspected by procuring entity before acceptance.
GCC 25.1	<b>Warranty:</b> The period of the warranty shall be <i>[12]</i> months.
GCC 25.6	<b>Failure to remedy a defect:</b> The period allowed to the Contractor to remedy a defect during the period of the Warranty shall be <i>[one month]</i> .
GCC 29.1	<b>Price adjustments:</b> The contract price will not be adjusted.
GCC 30.1	<p><b>Terms of Payment:</b> The structure of payments shall be:</p> <p><b>On Delivery:</b> Ninety (90) per cent of the Contract Price shall be paid within a maximum of sixty (60) days of receipt of the Goods and upon submission of the documents specified in GCC Clause 13.</p> <p><b>On Acceptance:</b> The remaining ten (10) per cent of the Contract Price shall be paid to the Contractor within thirty (30) days after the date of the acceptance certificate for the respective delivery issued by the Procuring Entity.</p>